

International American Studies Association First World Congress Leyden – 22-24 May 2003

Conference venue

The IASA First World Congress will be held at Leyden University, The Netherlands. Leyden (Leiden in Dutch) is situated 30 km. south of Amsterdam, and 15 km. (one stop by direct train) south of Schiphol (Amsterdam International Airport). It is easily reached by train or car.

Registration

Please return the enclosed registration form fully completed to the Congress Secretariat, with your payment. Formal registration only takes effect from reception of payment of the registration fee. Approximately six weeks prior to the congress you will receive a letter of confirmation including a full financial overview.

Conference fees

<i>Payment received</i>	<i>Before 1 February 2003</i>	<i>After 1 February 2003</i>
<u>Full registration fee</u>		
- IASA-member	Eu 225,00	Eu 250,00
- Non-member	Eu 275,00	Eu 300,00
Conference banquet	Eu 60,00	Eu 60,00

(1 Euro equals 0,97 US dollar – June 2002)

The full registration fee includes admission to all conference sessions, welcome reception, coffee/tea and lunches.

A different registration fee applies for IASA-members and non-IASA-members. In order to benefit from the IASA-member fee you must either already be a member at the time of registration, or become so as part of your registration. You can pay the membership fee using the congress registration form enclosed.

IASA-membership

If you are not at present a member of IASA, and wish to become so as part of your registration for the Congress, please select the appropriate fee from the following IASA-Membership Annual Dues Schedule, and enter it into the appropriate box on the Congress registration form. Do not forget to also tick the appropriate box in the dues schedule.

Given the approximate parity of the US dollar and the EURO, and for convenience's sake, you may calculate one US dollar as one EURO; so simply read the annual dues schedule, and the annual dues applicable to you, in EUROS instead of US \$.

under \$ 10.000 annual income	\$ 5 annual dues
\$ 10.000 - \$ 20.000 annual income	\$ 10 annual dues
\$ 20.000 – \$30.000 annual income	\$ 20 annual dues
\$ 30.000 - \$ 40.000 annual income	\$ 30 annual dues

\$ 40.000 - \$ 50.000 annual income	\$ 40 annual dues
\$ 50.000 - \$ 60.000 annual income	\$ 50 annual dues
\$ 60.000 - \$ 70.000 annual income	\$ 60 annual dues
\$ 70.000 - \$ 80.000 annual income	\$ 70 annual dues
\$ 80.000 - \$9 0.000 annual income	\$ 80 annual dues
over \$90.000 annual income	\$ 100 annual dues
Lifetime membership	\$ 1.500
Institutional membership:	\$ 10 per \$ 1000 annual budget, with a ceiling of \$ 250.

If you would rather pay the membership fee separately, or in US \$, please consult the IASA website at <http://iasa.la.psu.edu/>

Cancellations

Cancellations (in writing only) to the Congress Secretariat before 1 April 2003: full refund less Eu 50 administrative charges. Cancellations received after 1 April 2003 will not be refunded. All refunds will be processed after the conference and will be paid in Euros (Eu). Participants unable to attend may transfer their ticket to another person.

Hotel accommodation

Leiden and surroundings offer a wide range of hotel accommodation, all rooms according to modern international standards. Please note that May is a very busy period for the hotel industry in Holland, as this is the tulip season. We therefore urge you to make reservations as soon as possible, and preferably before 1 February 2003, through the enclosed hotel booking form.. Hotel bookings are processed on a first-come first-serve basis.

Discounts have been negotiated with most hotels listed. If you prefer to book a hotel by yourself, please note that price differences may occur.

To book a room, a credit card guarantee is required. In case of no-show or cancellation less than 24 hours prior to the arranged date of arrival, the hotel is entitled to charge you for one night.

	Single room rate in euro's	Double room rate in euro's
De Doelen Hotel – Leiden ** / *** (star rating) 3 minutes walking distance from hotel to conference venue.	Standard ** € 78,00 Luxe *** € 88,00 Superior *** € 98,00 breakfast included	Luxe *** € 121,00 Superior *** € 141,00 breakfast included
Bastion - Oegstgeest/Leiden *** 2 minutes walking from hotel to bus stop, 14 minutes by bus and 5 minutes walking from bus stop to conference venue.	€ 70,00 breakfast and city tax included	€ 80,00 breakfast and city tax included
Bastion - Voorschoten/Leiden *** 4 minutes walking from hotel to bus stop, 10 minutes by bus and 5 minutes walking from bus stop to conference venue.	€ 71,75 breakfast and city tax included	€ 83,50 breakfast and city tax included
Ibis Hotel – Leiderdorp *** 4 minutes walking from hotel to bus stop, 14 minutes by bus and 4 minutes walking from bus stop to conference venue.	€ 75,00 breakfast and city tax included	€ 85,00 breakfast and city tax included
AC Hotel – Leiderdorp *** 5 minutes walking from hotel to bus stop, 15 minutes by bus and 5 minutes walking from bus stop to conference venue.	€ 91,50 breakfast and city tax included	€ 101,00 breakfast and city tax included
Hotel Het Haagsche Schouw – Leiden **** 7 minutes by bus to Central Station, 10 minutes walking distance from station to	€ 80,50 breakfast and city	€ 91,00 breakfast and city

conference venue or 4 minutes by bus and 4 minutes walking.	tax included	tax included
Golden Tulip Hotel – Leiden **** 10 minutes walking distance from hotel to conference venue or 4 minutes by bus and 4 minutes walking.	€ 150,80 breakfast and city tax included	€ 166,60 breakfast and city tax included
Holiday Inn Hotel – Leiden **** 5 minutes by bus to Central Station, 10 minutes walking distance from station to conference venue or 4 minutes by bus and 4 minutes walking.	€ 161,60 breakfast and city tax included	€ 178,20 breakfast and city tax included

Prices are per room, per night. Eu 1,00 equals \$ 0,9599 (January 2003).

Travelling times are estimates. After registering for the hotel you will receive a detailed route description.

Diet

If you have any special dietary requirements, please specify this on the registration form. We will try to comply with your wishes.

Insurance

Participants coming from abroad are strongly advised to make their own provisions for insurance (e.g. health, life, luggage etc.).

Force majeure

Please note that in case of force majeure the congress organization is relieved of all obligations. Force majeure includes any circumstance beyond the will of the congress organization, and that impedes permanent or temporary compliance, including war, danger of war, revolts, strikes, shut-out of workers, transportation difficulties, fire, or severe disturbances affecting the congress organization or its suppliers.

Information

For more information regarding the Congress and for questions regarding registration or payment, please contact:

Leids Congres Bureau (Congress Secretariat)

tel: +31 (0)71 514 82 03

fax: +31 (0)71 512 80 95

e-mail: info@leidscongresbureau.nl

Registration – Hotel booking form

IASA First World Congress
'How far is America from here?'

22 – 24 May 2003, Leyden University, The Netherlands

Each participant should register on a separate form. Please copy this form if necessary.

Name: _____ F/M

Initials: _____ Title: _____

Organization: _____

Department: _____

Address: _____

Postal code + City: _____

Country: _____

Telephone number: _____

Facsimile: _____

E-mail: _____

Diet: _____

Registration fee

Please select as appropriate

	IASA-member	non-member
Registration and payment before 1 February 2003	<input type="checkbox"/> Eu 225,00	<input type="checkbox"/> Eu 275,00
Registration and payment after 1 February 2003	<input type="checkbox"/> Eu 250,00	<input type="checkbox"/> Eu 300,00
Congress banquet	<input type="checkbox"/> Eu 60,00	<input type="checkbox"/> Eu 60,00
IASA yearly membership fee (if applicable)	<input type="checkbox"/> Eu ***	
TOTAL

Hotel reservation

please mark your first choice with 1, second choice with 2, etc

___ De Doelen *** *standard (single only)*

___ De Doelen *** *superior*

___ Bastion Leiden/Voorschoten ***

___ AC Hotel ***

___ Golden Tulip Hotel ****

___ De Doelen *** *luxe*

___ Bastion Oegstgeest/Leiden ***

___ Ibis Hotel ***

___ Hotel Het Haagsche Schouw ****

___ Holiday Inn Hotel ****

Reservation required for

Arrival: _____ departure: _____ number of nights: _____

Type of room: single double, room share with: _____

Special requests: _____

Your hotel reservation must be guaranteed by a credit card number. In case of no-show or cancellation less than 24 hours prior to the arranged date of arrival, the hotel is entitled to charge you for one night.

Payment

Payment should be made in Euros (Eu) by

- international bank transfer to F. van Lanschot Bankiers N.V., Rijnsburgerweg 80, 2301 CH, Leiden, The Netherlands. Swift no. FVLBNL22, account number 22.66.393.63, attn. International American Studies Association. Please specify on the bank transfer that bank costs, if applicable, are for your own account.
- credit card: AMEX, VISA or Euro/Master card (other cards cannot be accepted).

Please complete the credit card information below so that we can charge you for the congress fee.

Card type: VISA Euro/Master AMEX

Card number: _____ Expiry date: _____ CVC-code*: _____

Cardholders name: _____

Cardholders address: _____

*) **CVC-code:** at the backside of your credit card your credit card number is printed plus **3 additional numbers** at the end. These three numbers are your CVC-code.

Date: _____ Signature: _____

To be returned to:

Leids Congres Bureau (Congress Secretariat)
PO Box 16065
2301 GB Leiden
The Netherlands
Fax: +31 (0) 71 - 512 80 95